

## MINUTES OF THE COMMISSION MEETING HELD OCTOBER 1, 2024

A formal meeting of the Pennsylvania Turnpike Commission convened at 11:00 a.m. on Tuesday, October 1st, 2024 at the Central Office located in Middletown, Pennsylvania. Present for the meeting was Michael Carroll, Chair; and Douglas B Farnham, Commissioner. Available via Teams were Dr. Keith Leaphart, Secretary Treasurer; and Pasquale T. Deon, Sr., Commissioner.

Also available for the meeting were Mark Compton, Chief Executive Officer; Brad Heigel, P.E, Chief Engineer; Catherine Clements-Jenkins, Director of Diversity & Inclusion; Doreen McCall, Chief Counsel; John DelRicci, Director of Maintenance; Kelli Roberts, Chief Strategy and Communications Officer; Rick Dreher, Chief Financial Officer; Robert F. Brady, Director of Operations/Projects; Robert Taylor, Chief Technology Officer; Stacie Ritter, Asst. COO/Toll Collection; Tom Porter, Michael Baker Int'l.; and Ann Louise Edwards, Asst. Secretary Treasurer.

Others available were Christine J Bennett, Public Information/Photo Specialist (in person); Don Klingensmith, Asst. CFO/Financial Administration (in person); Gina Murray, Manager of Professional Services ; Holly Herdman, Debt and Derivatives Manager; Jason Falchek, Unified Technology Solutions Architect (in person); Jeffrey Naugle, Manager of Treasury Operations (in person); Johnathan Harmon, Consultant; Kevin Scheurich, Asst. Chief Engineer/Design (in person); Kelly Horvath, Executive Administrative Assistant; Lauren Dennis, Cash Manager (in person); Leslie Gervasio, Director of Communications (in person); Philip Rice, Systems Integration and Administration Supervisor (in person); Stephen Husic, Assistant CTO (in person); Nerma Peco, Financial Analyst (in person); Steve Marroni, Communications Specialist; Daniel Russell, Unified Technology Solutions Architect (in person);Lara Brenckle, Senior Communications Specialist; Robert Firestine, Human Resources Specialist; Anthony Maun, Asst. Chief Financial Officer; Stephanie Newbury, Senior Procurement Specialist; Sheri Norris, Director Of Human Resource; Marissa Orbanek, Press Secretary; Curtis Markosky, Markosky; Ed Reese, GDP; George Settelmaier, KS Engineering; Mike Houser, Markosky; Jason Bono, HDR; Daniel Laird, GAI; David Lowdermilk, HNTB; Jason Gagen, GPI; Jeffrey Davis, TranSystems; Jeff Hans, HDR (in person); Don Killmeyer, ms consultants; Matthew Macey, SAI; Brad McCullough, HDR; and Steve Barber, Michael Baker Int'l (in person).



Chair Carroll led the Commissioners, staff and visitors in the Pledge of Allegiance.



The Asst. Secretary Treasurer, Ann Louise Edwards, called the roll and declared a quorum available.



### SUNSHINE ANNOUNCEMENT

The Commissioners met in Executive Session prior to today's formal agenda session to consider matters of personnel, which included a promotion, new hires and vacancies.

The Commissioners also engaged in informational discussions regarding various actions and matters, which have been approved at previous public meetings.



PUBLIC COMMENT

Mrs. Edwards: While Pennsylvania Turnpike Commission Meetings are held in person, the Commission will continue to post Teams meetings on its website for those who wish to attend the meeting virtually. Today’s meeting is being recorded and the Commission will post the recording on its website.

Copies of today’s agenda are located in the Large Board Room for those attending in person. The agenda is also available on the Commission website. The public is welcome to address the Commission regarding items listed on the agenda or other items not listed on the agenda that are within the Commission’s authority or control. In order to conduct an orderly and effective meeting, all persons wishing to address the Commission should have requested time to speak at least 48 hours in advance of this meeting.

We had no requests to address the Commission.



MS EDWARDS: The first item of business on the agenda is the election of Officers. We will begin with the election of a temporary Chair; the duties of the temporary Chair will be to accept nominations for Chair. Do I have a nomination for a temporary Chair?

ELECTION OF TEMPORARY CHAIR

COMMISSIONER LEAPHART: “I nominate Commissioner Deon for temporary Chair.”

MS EDWARDS: Are there any other nominations?

MS EDWARDS: Hearing none, may I have a motion to close the nominations?

COMMISSIONER LEAPHART: “I move to close the nominations.”

MS EDWARDS: May I have a second?

COMMISSIONER FARNHAM: “I second the motion.”

MS EDWARDS: All those in favor of closing the nominations said I, opposed?

MS EDWARDS: Motion carries. We will now vote for Temporary Chair. All those in favor of Commissioner Deon for temporary Chair said I, opposed? Motion carries.

MS EDWARDS: Temporary Chair Deon will now accept nominations for Chair.

ELECTION OF CHAIR

TEMPORARY CHAIR: May I have a nomination for Chair?

COMMISSIONER LEAPHART: “I nominate Carroll for Chair.”

TEMPORARY CHAIR DEON: Are there any other nominations?

TEMPORARY CHAIR DEON: Hearing none, may I have a motion to close the nominations?”

COMMISSIONER LEAPHART: “I move to close the nominations.”

TEMPORARY CHAIR DEON: May I have a second?

COMMISSIONER FARNHAM: “I second the motion.”

TEMPORARY CHAIR DEON: Any discussion. Hearing none, I call for the vote.

TEMPORARY CHAIR DEON: We will now have a roll call vote for the election of Chair.

Commissioner Carroll

Commissioner Deon

Commissioner Farnham

Commissioner Leaphart

MS EDWARDS: The vote is unanimous. Commissioner Carroll has been elected Chair.

MS EDWARDS: The newly elected Chair will now accept nominations for the following offices:

Vice Chair

Secretary Treasurer

Assistant Secretary Treasurer's

#### ELECTION OF OTHER OFFICERS

CHAIR CARROLL: May I have nominations for Vice Chair.

COMMISSIONER LEAPHART: "I nominate Commissioner Deon for Vice Chair.

CHAIR CARROLL: Are there any other nominations for Vice Chair?

CHAIR CARROLL: Hearing none, may I have nominations for Secretary Treasurer.

COMMISSIONER DEON: "I nominate Commissioner Leaphart for Secretary Treasurer.

CHAIR CARROLL: Are there any other nominations for Secretary Treasurer?

CHAIR CARROLL: Hearing none, may I have nominations for Assistant Secretary Treasurers.

COMMISSIONER DEON: "I nominate Ann Louise Edwards , Jeff Naugle and Lauren Dennis for Assistant Secretary Treasurer.

CHAIR CARROLL: Are there any other nominations for Assistant Secretary Treasurer?

CHAIR CARROLL: Hearing none, may I have motion to close the nominations.

COMMISSIONER FARNHAM: "I move to close the nominations."

CHAIR CARROLL: May I have a second?

COMMISSIONER Deon: "I second the motion."

CHAIR CARROLL: Any discussion, Hearing none, I call for the vote. All those in favor of closing the nominations said I, opposed?

CHAIR CARROLL: Motion carries.

MS EDWARDS: We will now have a roll call vote for the election of the nominated slate of officers.

Commissioner Carroll

Commissioner Deon

Commissioner Farnham

Commissioner Leaphart

MS EDWARDS: The vote is unanimous. The Commission reorganization is complete. For the record: Mike Carroll has been elected Chair, Pat Deon has been elected Vice Chair, Keith Leaphart has been elected Secretary Treasurer, Ann Louise Edwards, Jeff Naugle and Lauren Dennis have been elected Assistant Secretary Treasurers. Congratulations. We will now proceed with the Formal Agenda.



#### MINUTES OF THE MEETING

Motion-That the Minutes of the meeting held September 17th, 2024, be approved and filed as submitted-was made by Commissioner Farnham, seconded by Commissioner Leaphart, and passed unanimously.



#### COMMUNICATION

Motion-That the Commission approve the memos received from the Chief Counsel -was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



PERSONNEL

Motion-That the Commission approve personnel as submitted -was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



UNFINISHED BUSINESS

No Unfinished Business to consider.



POLICY REVISIONS

Motion-That the Commission approves the Adopt revisions to Policy 3.10, Code of Conduct, to replace references to the Chief Compliance Officer with the Chief Counsel of the Commission (or as determined by the Chief Executive Officer if the matter involves the Legal Department) and to update employee titles consistent with the organizational chart under Section 3.9 of the Definitions section-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



AGREEMENTS & AMENDMENTS

Motion-That the Commission approves the negotiation and execution of the Agreements and Amendment for the items listed in memos "a" through "c":

- a. Reimbursement Agreement with National Railroad Passenger Corporation (Amtrak) for the Commission to reimburse Amtrak for the engineering work necessary for the replacement of the Delaware River Bridge; at an estimated cost of \$190,461.25;
- b. Amendment to our reimbursement agreement with Norfolk Southern Railroad (railroad) for engineering services for the replacement of the Beaver River Bridge, to include providing engineering services, site inspection and construction engineering review of work performed by the contractor in and around the piers of overhead bridges WB-207 and WB-208, which carry the railroad tracks over the Turnpike mainline;
- c. Amendment to our agreement with HireImage for pre-employment background services (through January 31, 2025), for an additional \$20,000.00 due to increased and services provided.

-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



RIGHT-OF-WAY REQUESTS

Motion-That the Commission approve the items listed in memos “a” through “d”:

- a. Settlement of acquisition of Right-of-Way #6011-A (Marsh Creek Tree Farm, LLC), a partial take parcel necessary for the total reconstruction from MP 302.00 to MP 308.00 by authorizing payment of \$21,010.50 representing fair market value and pro-rated taxes to Marsh Creek Tree Farm, LLC; authorize the appropriate Commission officials to execute the Agreement of Sale, and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;
- b. Memorandum of Understanding between the Commission and the Montgomery County Transportation Authority (Authority) for the Commission to transfer 1,734 square feet, fee simple, required right-of-way for Ridge Road; 268 square feet, easement, required slope easement; and 684 square feet, required temporary construction easement to the Authority, in exchange for the Authority transferring property to the Commission necessary for the Lafayette Street Slip Ramp Connector; transfer of property to the Authority is contingent upon the receipt of a deed, as prepared by the Legal Department, for property interest required for the Lafayette Street Slip Ramp Connector Project;
- c. Acquisition of Right-of-Way #14S288A (Peoples Natural Gas Company, LLC; Kenneth M. Johston; Preston D. Polsar), a partial take parcel necessary for the construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$507.50 representing fair market value and pro-rated taxes to Peoples Natural Gas Company, LLC; authorize the appropriate Commission officials to execute the Agreements of Sale and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;
- d. Adopt the proposed Property Acquisition Resolution for Right-of-Way #3383-RB (TLC Properties a/k/a Lamar Advertising), a partial take parcel necessary for the reconstruction of the New Cumberland Maintenance facility by authorizing payment of \$54,300.00 representing estimated just compensation to counsel named at a later date; and authorize payment of statutory damages and costs as calculated by the Legal Department and approved by the Chief Counsel.

-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



CHANGE ORDERS AND FINAL PAYMENTS

Motion-That the Commission approve the Change Orders and Final Payments for the item listed in memos “a” through “c”:

- a. Change Order #1 and Final Payment for Contract # T-263.00R002-3-02 for asphalt resurfacing between MP 262.99 and MP 268.35 with New Enterprise Stone & Lime Co., Inc., for a decrease of \$488,869.55 for normal quantity adjustments, slab jacking, pavement markings, drainage and price adjustments for diesel fuel and asphalt materials; for a final contract value of \$13,809,429.43 and final payment due to the contractor of \$511,042.08;
- b. Change Order #4 and Final Payment for Contract # T-161.50R001-3-02 for asphalt resurfacing and concrete median barrier replacement for the Breezewood Connector with New Enterprise Stone & Lime Co., Inc., for an increase of \$12,519.01 for normal quantity adjustments and median barrier tie-in; for a final contract value of \$10,073,466.51 and final payment due to the contractor of \$229,269.32;
- c. Change Order #1 and Final Payment for Contract # M-052.50X002-3-17 for installation of pre-entry Intelligent Transportation Systems between MP M50.93 and MP M54.04 with Bruce and Merrilees Electric Company, for a decrease of \$52,443.83 for normal quantity adjustments; for a final contract value of \$571,515.72 and final payment due to the contractor of \$41,600.30.

-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



PURCHASE ORDERS

Motion-That the Commission approves the Award of Bids and Issuance of Purchase Orders for the items listed in memos “a” through “f”:

- a. Air compressor services for one year (October 2024 – September 2025), utilizing the Commonwealth’s contract with Blue Mountain Air Compressor Services, LLC; at a cost of \$132,875.00;
- b. Payment Card Industry (PCI) consulting services, utilizing the Commonwealth’s contract with Optiv Security, Inc.; at a cost of \$213,915.06;
- c. HEVI electric loader and fast charger, with HEVI Corp.; at a cost of \$325,850.00;
- d. Re-tread tires, exercising the option to renew the agreement for an additional year (November 2024 – October 2025) with Good Tire Service, Inc.; at a cost of \$160,000.00;
- e. Gasoline, to the lowest responsive and responsible bidders for one year (November 2024 – October 2025), and approval for staff movement of funds between contracts as needed during the contract term:

Glassmere Fuel Service	\$ 226,000.00	Donegal, and Kegg
Petroleum Traders Corp.	1,930,000.00	Homewood, Gibsonia, Jefferson Hills, Harrison City,

Greensburg, Searights, Southern Beltway, Everett, Burnt Cabins, Newville, New Cumberland, Mt Gretna, Bowmansville, Devault, Trevoise, and Slatington Pocono, and Wyoming Valley Quakertown

Sunoco, LLC	267,000.00
Riggins, Inc.	99,000.00
Contingency	<u>631,000.00</u>
TOTAL AWARD/CONTINGENCY	\$3,153,000.00

- f. Microsoft 365 GCC to commercial migration, utilizing the cooperative purchasing agreement with Core BTS to Core BTS, Inc.; at a cost of \$1,672,094.72.

-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



CONTRACTS

Motion-That the Commission approves the Award of Contracts for the items listed in memos “a” and “b”:

- a. Contract #EN-00331-03-02 for bridge repairs between MP 0.00 and MP 122.18, Toll I-376, Turnpike 576, Turnpike 43 and Turnpike 66, to the lowest responsive and responsible bidder Allison Park Contractors, Inc.; at a not-to-exceed amount of \$2,000,000.00;
- b. Contract #EN-00331-03-03 for bridge repairs between MP 122.18 and MP 300.00, to the lowest responsive and responsible bidder, Bill Anskis Company, Inc.; at a not-to-exceed amount of \$2,000,000.00.

-was made by Commissioner Leaphart, seconded by Commissioner Farnham, and passed unanimously.



POLICY REVISIONS

Motion-That the Commission approves amending the Records Retention schedule to reflect a change to records class FE130 (Access and Security) to update the activity event description from “the date the record was created” to “the date the key/badge/transponder is returned”-was made by Commissioner Farnham, seconded by Commissioner Leaphart, and passed unanimously.



NEXT COMMISSION MEETING

The next meeting of the Pennsylvania Turnpike Commission is scheduled on Tuesday, September 17, 2024 beginning at 11:00 a.m.

Chair Carroll welcomed Commissioner Farnham to the Commission and welcomed him to one of the best run agencies in the Commonwealth. And thanked Mark and all the employees of the Commission. Commissioner Farnham thanked the Chair and is looking forward to working with the Commission and its employees.



ADJOURNMENT

Motion-That this meeting of the Pennsylvania Turnpike Commission be adjourned at 11:11 a.m. -was made by Commissioner Farnham, seconded by Commissioner Leaphart, and passed unanimously.

PREPARED BY:

Ann Louise Edwards  
Asst. Secretary Treasurer



APPROVED BY:

Dr. Keith Leaphart  
Secretary Treasurer

ATTACHMENT

Memo received from the Chief Counsel