

PENNSYLVANIA TURNPIKE COMMISSION

HIGHTS, PENNSYLVANIA

FORMAL MEETING

JUNE 18, 2024

11:00 A.M.

AGENDA

- A. Roll Call**
 - Sunshine Announcement**
 - Public Participation**

- B. Minutes-June 4, 2024**

- C. Communication-**
 - Memo received from the Chief Counsel**
 - Memo received from Asst. CFO-Financial Administration**

- D. Personnel**

- E. Unfinished Business**

F. NEW BUSINESS

- 1. Adopt revisions to Policies for the items listed in memos “a” through “d”:**
 - a. Revisions to Policy 2.20, Administration and Personnel Committees, to change membership for Committee on Administration and to clarify the process;**
 - b. Revision to Policy 8.12, IT Security and Risk Management, to update position titles and clarify definitions;**
 - c. Revisions to Policy 10.03, Purchasing Card (PCard) Program, to address recommendations from the 2023 PCARD Audit and clarify document storage and sales tax;**
 - d. Revisions to Policy 10.04, Indemnification and Hold Harmless Legal Assistance, to change the subject of the policy, and update definitions, and address appropriate reimbursement of expenses.**

- 2. Approve the negotiation and execution of an amendment to our agreement with Applegreen USA Family Restaurants, LLC for lease and management of the service plazas, to change how price adjustments are to be implemented and to address the maintenance, repair and operation of existing truck parking lots and additional truck and trailhead parking at the Highspire, Lawn and Sideling Hill Service Plazas and the addition of trailhead parking at the Sideling Hill Service Plaza.**

- 3. Approve the Acquisition of Right-of-Way Requests for the items listed in memos “a” through “d”:**
 - a. Acquisition of Right-of-Way \$3314-A1 (Toigo Organic Farms, LLC; Mark Toigo), a partial take parcel necessary for the drainage project at MP 228.54 by authorizing payment of \$8,323.00 representing fair market value and pro-rated taxes to Toigo Organic Farms, LLC; also authorize payment of \$98.75 representing recording fees to Cumberland County Recorder of Deeds; authorize the appropriate Commission officials to execute the agreement of sale, and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;**
 - b. Acquisition of Right-of-Way #14S285 (Union Railroad Company, LLC), a partial take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$121,800.00 representing fair market value to Union Railroad Company, LLC; authorize the appropriate Commission officials to execute the Agreement of Sale and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;**

F. NEW BUSINESS

- c. Acquisition of Right-of-Way #14S421 (Union Railroad Company, LLC), a partial take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$70,000.00 representing fair market value to Union Railroad Company, LLC; authorize the appropriate Commission officials to execute the Agreement of Sale and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;
 - d. Acquisition of Right-of-Way #14S601 (Union Railroad Company, LLC), a partial take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$381,700.00 representing fair market value to Union Railroad Company, LLC; authorize the appropriate Commission officials to execute the Agreement of Sale and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department.
4. Approve the negotiation and execution of Supplemental Agreement #1 for Contract 4400008839 for General Consulting Services with Michael Baker International, Inc., to exercise the option to renew the agreement for an additional two (2) years (June 2025 – May 2027) at a cost of \$9,000,000.00 for a revised not-to-exceed amount of \$39,000,000.00.
5. Approve the Award of Bids, Change Order and the Issuance of Purchase Orders for the items listed in memos “a” through “d”:
- a. Facility electrical repairs and upgrades for Districts 4 & 5, to the lowest responsive and responsible bidders; and approval for staff movement of funds between service contracts as needed during the contract term:

Clark Contractors	District 4	\$150,000.00
Clark Contractors	District 5	<u>150,000.00</u>
TOTAL AWARDS		<u>\$300,000.00</u>
 - b. InfoTech Membership, exercising the option to renew the agreement for an additional year (June 21, 2024 – June 30, 2025) with Info-Tech Research Group, Inc.; at a cost of \$69,568.11;
 - c. Sodium Chloride, exercising the option to renew the agreements for an additional two-years (August 2024 – July 2025); and approval for staff movement of funds between contracts as needed during the contract term:

Cargill, Inc.	\$ 0.00
Riverside Construction Materials, Inc.	1,000,000.00
Compass Minerals America, Inc.	NO RENEWAL
Eastern Salt Co., Inc.	1,000,000.00

F. NEW BUSINESS

American Rock Salt Co., Inc.	1,000,000.00
Morton Salt, Inc.	<u>2,000,000.00</u>
TOTAL APPROVAL	\$5,000,000.00

- d. IMI compliant mailing machine (as mandated by USPS) with Quaident, Inc., to lease a machine for East Park Drive for five (5) years at a cost of \$80,425.80.
6. Approve the Award of Contract #A-128.00R001-3-02 for asphalt resurfacing between MP A128.03 and MP A129.54, to the lowest responsive and responsible bidder, H&K Group, Inc.; at a not-to-exceed amount of \$1,394,529.75 and a contingency of \$65,000.00.
 7. Approve the Change Orders and Final Payments for the items listed in memos "a" and "b":
 - a. Change Order #1 and Final Payment for Contract #T-306.00R003-3-02 for asphalt resurfacing between MP 306.39 and MP 312.82 with Reading Site Contractors, for a decrease of \$941,978.33 for normal quantity adjustments, milling, concrete pavement patching, polyurethane stabilization, superpave mix and asphalt adjustments, for a final contract value of \$4,835,328.06 and final amount due to the contractor of \$228,746.30;
 - b. Change Order #1 and Final Payment for Contract #T-031.00R002-3-02 for asphalt resurfacing between MP 31.20 and MP 39.64 with Lindy Paving, Inc., for a decrease of \$194,045.78 for normal quantity adjustments, drainage, pavement marking removal, concrete barrier, excavation, subbase and asphalt adjustments, for a final contract value of \$18,178,198.71 and final amount due to the contractor of \$721,573.14.
 8. Approve the award of services and authorize the negotiations and execution of an agreement with the selected firms for the items listed in memos "a" through "c":
 - a. T00255, storage tank management/environmental services systemwide;
 - Staff Briefing
 - Deliberation
 - b. T00258, mechanical/electrical/plumbing open-end design services;
 - Staff Briefing
 - Deliberation
 - c. RFP #11614, application development work order services.
 - Staff Briefing
 - Deliberation