

PENNSYLVANIA TURNPIKE COMMISSION

HIGHSPIRE, PENNSYLVANIA

FORMAL MEETING

OCTOBER 21, 2014

9:00 AM

AGENDA

- A. Roll Call**
 - Sunshine Announcement**
 - Public Participation**

- B. Minutes-October 7, 2014**

- C. Communications-**
 - Memo received from the Chief Counsel**
 - Memo received from the Director of Procurement & Logistics**

- D. Personnel**

- E. Unfinished Business**

F. New BUSINESS

1. **REMOVED FROM THE AGENDA.** Approve a new Policy Letter and revisions to existing Policy Letters as listed in memos “a” and “b”:
 - a. Policy Letter 8.1, Acceptable Use of Commission Technology Resources, to bring it up to date with changes in technology and to align with the approach taken by the Commonwealth;
 - b. Policy Letter 8.7, Mobile Device, to enhance security and data loss prevention; to facilitate the introduction of more mobile business applications; to streamline billing and bill reconciliations; to allow BYOD (Bring Your Own Device); and to provide reimbursements to some employees who use their own devices.

2. **Approve the negotiation and execution of the Amendments, Agreements and a Work Order for the items listed in memos “a” through “d”:**
 - a. **Amendment to our agreement with Ross Body and Frame Works d/b/a A-1 Towing for authorized service provider coverage from MP A37.90 to MP A67.50, to extend the month-to-month contract for an additional year;**
 - b. **Amendment to our agreements with Lenzi Service Station, Inc. for authorized service provider coverage from MP M28.00 to MP M39.00; and amendment to our agreement with CT Auto Recyclers for authorized service provider coverage from MP M39.10 to MP M54.00, to extend the month-to-month contracts for an additional year;**
 - c. **Settlement Agreement and Release with Sharon Williams and authorize the issuance of the workers’ compensation settlement payment;**
 - d. **Work Order #42 with TransCore to provide: 1. all engineering software development and equipment required to integrate, install and make operable All Electronic Tolling in place; 2. roadside license plate image system hardware, software, connectivity and supports required to capture entry and exit images in all current conventional and express lanes associated with each highway system with the exception of the Southern Beltway; 3. and the removal of all existing Automatic Ticket Issuing Machines, Automatic Multi-Mode machines, collector interface equipment and construction of booth closure panels; at a not-to-exceed amount of \$44,735,128.00.**

3. **Approve the acquisition of Right-of-Way #3122-A (Scott A. Holtry), a partial take parcel necessary for the total reconstruction project from MP 202.00 to MP 206.00, by authorizing payment of fair market value and pro-rated taxes of \$8,323.00 to Scott A. Holtry; authorize the appropriate Commission officials to execute the agreement of sale and other documents as may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department.**

F. New BUSINESS

4. **Approve advertising for the items listed in memos “a” and “b”:**
 - a. **Insurance Broker to procure insurance for OCIP on a project for the Southern Beltway from US 22 to I-79;**
 - b. **Human Resources services for employee transition management for the All-Electronic (AET) Conversion.**

5. **Approve the Award of Bids, Change Orders and the Issuance of Purchase Orders for the items listed in memos “a” through “d”:**
 - a. **Change Order for two (2) Telephone Expense Management SME resources (July 14, 2014 – November 14, 2014) to extend the resources to investigate future options for growth of our radio backbone network, utilizing the Commonwealth’s contract with Computer Aid, Inc.; at a cost of \$88,808.00;**
 - b. **Change Order for an SAP HCM Functional Business Analyst resource, to extend the resources to assist with the KPMG project and IT staffing realignment project, utilizing the Commonwealth’s contract with Computer Aid, Inc.; at a cost of \$79,000.00;**
 - c. **Ten (10) Chevrolet 2500 HD crew cab pickup trucks (First Responders), utilizing the Commonwealth’s contract with Apple Automotive Group; at a total award of \$390,880.00;**
 - d. **Automated Data Collection (November 1, 2014 – October 31, 2015), exercising the option to renew the agreement with Applied Research Associates, Inc.; at a cost of \$78,900.00.**

6. **Approve the Award of Contract #T-028.45T001-3-02 for the replacement of Bridge WB-400 at MP 29.33, to the lowest responsive and responsible bidder, Joseph B. Fay Co.; at a not-to-exceed amount of \$6,363,407.50 and a contingency of \$300,000.00.**

7. **Approve the award of services and authorize the negotiation and execution of an agreement with the selected firm for the items listed in memos “a” and “b”:**
 - a. **Ref #3-265; Open-end mechanical, electrical and plumbing (MEP) services, systemwide;**
 1. **L.D. Astornio & Associates, Ltd.-AWARDED**
 2. **Borton-Lawson Engineering, Inc.**
 3. **Burns Engineering, Inc.**

 - b. **Ref #3-264; Open-end construction technical and management services, systemwide;**
 1. **Quality Engineering Solutions, Inc.-AWARDED**
 2. **Volkert, Inc.**
 3. **Navarro & Wright Consulting Engineers, Inc.**

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8. **Approve the Change Orders and Final Payments for the items listed in memos “a” through “d”:**
 - a. **Change Order #4 and Final Payment for Contract #A-059.00R001-3-02 with New Enterprise Stone and Lime Co., Inc. for bituminous resurfacing and bridge painting between MP A58.11 and MP A68.00, for a decrease of \$522,923.62 to balance items to actual work completed, changes for the installation and removal of additional temporary concrete barrier to help expedite the work on three bridges, and a 29-day time extension due to the increase in contract item quantities; for a final contract value of \$7,708,257.69 and final amount due to the contractor of \$318,939.71;**
 - b. **Change Order #2 for Contract #S-006.00X002-3-04 with Mosites Construction Company for roadway and bridge construction of the Southern Beltway, Section 55A1-1 between MP S5.08 and MP S5.64, for an increase of \$54,925.04 for escalation costs of concrete, rebar, labor and supervision for 2015 rates, and a 62-day time extension for additional pile driving lengths at 17 locations due to geological conditions; for a revised not-to-exceed amount of \$14,442,985.76;**
 - c. **Change Order #3 and Final Payment for Contract #T-355.00P001-3-05 with Carr & Duff, Inc. for Advanced ITS Deployment for I-276/I-95 Interchange project, MP 350.20 to MP 359.00, for a decrease of \$389,241.96 to balance items to actual work completed; for a final contract value of \$2,966,937.92 and final amount due to the contractor of \$74,971.27;**
 - d. **Change Order #1 for Contract #T-333.59F001-3-05 with Boro Developers, Inc. dba Boro Construction for heating, ventilation and air conditioning at the Plymouth Meeting Maintenance facility, for an increase of \$85,372.70 for additional well casings used at seven well locations for the Geothermal system; for a revised not-to-exceed amount of \$1,496,372.70.**
9. **Approve payment from the PA Department of Labor and Industry for the 2014 Notice of Assessments from the Bureau of Workers’ Compensation in the amount of \$15,836.00, for the Supersedeas and Subsequent Injury Fund.**
10. **Authorize the establishment of pools and approve amending pools for the items listed in memos “a” through “d”:**
 - a. **Establishment of pools from which underwriting services will be selected to provide professional and other specialized services; and approval to include the selected qualified firms in the various pools:**
 - **Senior Book-running Manager**
 - **Co-manager**
 - b. **Amend the pool of qualified real estate appraisers for real estate appraisal services to include Ferlic Appraisal Service to the qualified pool;**

F. New BUSINESS

- c. **Amend the pool of qualified real estate appraisers for machinery and equipment appraisal services to include Keystone Acquisition Services Corporation to the qualified pool;**
- d. **Establishment of pools from which Bond Counsel will be selected to provide professional services as bond, special, underwriters and disclosure counsel; and approval to include the selected qualified firms in the various pools:**
 - **Lead Counsel**
 - **Co-Counsel**

Item Added to the Agenda

- 11. Approve the negotiation and execution of an amendment with Spencer Advertising and Marketing, Inc. for advertising service, for an additional \$325,000.00 for a work zone safety campaign to make significant impacts on the motorist travelling in our work zone, especially in the wake of two fatal work zone accidents in the last two years; for a revised not-to-exceed amount of \$550,000.00.**