

PENNSYLVANIA TURNPIKE COMMISSION

HIGHSPIRE, PENNSYLVANIA

FORMAL MEETING

OCTOBER 18, 2011

10:00 A.M.

AGENDA

- A. Roll Call
Sunshine Announcement
Public Participation**
- B. Minutes-October 4, 2011**
- C. Communications-
Memo received from the Chief Counsel
Memo received from the Manager of Strategic Sourcing & Asset Management**
- D. Personnel**
- E. Unfinished Business**

F. NEW BUSINESS

- 1. Adopt the Resolution ratifying the investments, reinvestments and liquidations of securities with available cash, as described in the memo from the Assistant Chief Financial Officer dated October 5, 2011.**

- 2. Approve the negotiation and execution of the Agreements for the items listed in memos “a” through “d”:**
 - a. Assignment Agreement with Wachovia Bank, N.A. to assign all active contracts to Wells Fargo Bank due to merger of the two banks;**

 - b. Agreement with Centerville Borough for the Borough to perform the necessary improvements to Pechin Access Drive and Pump House Road that are necessary due to construction of the Mon/Fayette Expressway; and authorize payment in the amount of \$39,128.77 for these improvements;**

 - c. License Agreement with Brandywine Operating Partnership to permit Brandywine to install and maintain an 8 foot right-of-way fence gate and landscaping near Ramp D at the Valley Forge Interchange;**

 - d. Amendment to our agreement with Integrated Transportation Finance Group, LLC (ITF) for electronic toll interoperability, to increase the not-to-exceed amount to \$20,000.00 annually.**

- 3. Approve the Right-of-Way requests for the items listed in memos “a” through “g”:**
 - a. Acquisition of Right-of-Way #8995-R04, a partial take parcel, necessary for construction of the Rt. 903 Slip Ramp; by issuing payment in the amount of \$2,030.00 to Ralph Mitrano and Sabatino DiSabatino; representing fair market value and pro-rated taxes; authorize the appropriate Commission officials to execute the agreement of sale and other settlement documents as necessary; authorize the payment of additional statutory damages as calculated by the Legal Department and approved by the Chief Executive Officer and payment of damages to the property owners is contingent upon their delivery of a deed prepared by the Legal Department;**

 - b. Acquisition of Right-of-Way #8995-R21, a partial take parcel, necessary for construction of the Rt. 903 Slip Ramp; by issuing payment in the amount of \$86,275.00 to Ralph Mitrano and Sabatino DiSabatino; representing fair market value and pro-rated taxes; authorize the appropriate Commission officials to execute the agreement of sale and other settlement documents as necessary; authorize the payment of additional statutory damages as calculated by the Legal Department and approved by the Chief Executive Officer and payment of damages to the property owners is contingent upon their delivery of a deed prepared by the Legal Department;**

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- c. Authorize settlement of Right-of-Way #14214-B, a partial take parcel, necessary for the total reconstruction project from MP 40.00 to MP 48.00, by issuing settlement in the amount of \$4,799.75, payable to Nathan J. Zarichnak & Associates, LLC, Escrow Agent; authorize the appropriate Commission officials to execute the agreement of sale and other settlement documents as necessary; authorize the payment of additional statutory damages as calculated by the Legal Department and approved by the Chief Executive Officer and payment of damages to the property owners is contingent upon their delivery of a deed prepared by the Legal Department;**
- d. Authorize settlement of Right-of-Way #1023-J, a partial take parcel, necessary for the total reconstruction project from MP 99.00 to MP 109.00, by issuing settlement in the amount of \$15,000.00, payable to McDonald, Snyder & Lightcap, P.C., Escrow Agent; ; authorize the appropriate Commission officials to execute the agreement of sale and other settlement documents as necessary; and payment of damages to the property owners is contingent upon their execution of a full and final settlement agreement as approved by the Legal Department;**
- e. Acquisition of Right-of-Way #14219-B, a partial take parcel, necessary for the total reconstruction project from MP 40.00 to MP 48.00; by issuing payment in the amount of \$126,260.03 to Nathan J. Zarichnak & Associates, LLC, Escrow Agent; representing fair market value, pro-rated taxes, recording fees and mortgage satisfaction fees; authorize the appropriate Commission officials to execute the agreement of sale and other settlement documents as necessary; authorize the payment of additional statutory damages as calculated by the Legal Department and approved by the Chief Executive Officer and payment of damages to the property owners is contingent upon their delivery of a deed prepared by the Legal Department;**
- f. Acquisition of Parcel 28, a partial take parcel, necessary for the Marsh Run Road Bridge total reconstruction project; by issuing payment in the amount of \$2,500.00 to F&AO USAED Baltimore; representing administrative processing charges; authorize the appropriate Commission officials to execute all necessary and appropriate documents; authorize payment of additional statutory damages as calculated by the Legal Department and approved by the Chief Executive Officer and payment of damages to the property owner is contingent upon the delivery of an easement as approved by the Legal Department;**
- g. Authorize the acquisition of Right-of-Way #6058-RB, a partial take parcel, necessary for the roadway and bridge reconstruction project from MP 320.00 to MP 326.00; by issuing payment in the amount of \$254,001.50 payable to City Line Abstract Company, Escrow Agent; representing fair market value, cost to cure for new septic system, Section 710 fees, pro-rated taxes and recording fees; authorize the appropriate Commission officials to execute the agreement of sale and other necessary documents; authorize the payment of additional statutory damages as calculated by the Legal Department and approved by the Chief**

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Executive Officer; and payment of the fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department.

- 4. Approve advertising for the items listed in memos “a” through “c”:**
 - a. Authorized Service Provider to provide coverage from MP 154.20 to MP 188.60;**
 - b. Engineering or construction management firm to perform open-end construction management and related construction technical services systemwide;**
 - c. Accredited Actuarial firm to complete an actuarial valuation for postemployment benefits other than pensions (OPEB).**

- 5. Approve the Award of Bids and the Issuance of Purchase Orders for the items listed in memos “a” and “b”:**
 - a. Traffic Operations center consoles, utilizing the Commonwealth’s contract with CR Solutions, Inc.; at a total award of \$518,569.85;**
 - b. Eighteen (18) trailer mounted message boards, utilizing the Commonwealth’s contract with American Signal Company; at a total award of \$258,300.00.**

- 6. Approve the Award of Contracts for the items listed in memos “a” and “b”:**
 - a. Contract #T-342.75S001-3-02 for the replacement of Bridge DB-155 at MP 342.75, to the lowest responsive and responsible bidder, Loftus Construction, Inc.; at a total award of \$11,322,543.40 and a contingency of \$500,000.00;**
 - b. Contract #A-020.00T002-3-06 for the replacement of Bridge NB-142 at MP A30.06, to the lowest responsive and responsible bidder, Loftus Construction, Inc.; at a total award of \$12,485,000.00 and a contingency of \$600,000.00.**

- 7. Approve the Change Order and Final Payments for the items listed in memos “a” and “b”:**
 - a. Change Order #1 and Final Payment for Contract #EN-00088-03-07 with Glasgow, Inc. for roadway and miscellaneous repairs between MP 298.33 and MP 358.11; for an increase of \$874,446.89; making the final contract value \$3,374,446.89 and the final amount due of \$924,446.89;**
 - b. Final Payment for Contract #T-048.00S002-3 with Walsh Construction for the Allegheny River Bridge Replacement project; for a final contract value of \$190,333,999.42 and the final amount due of \$500,000.00.**

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8. **Adopt the following Policy Letter additions and revisions:**
- **New Policy Letter 3.11, Fraud and Abuse Tip-Box, to establish process and define the responsibility of the Inspector General for the review, investigation, analysis and oversight of the Fraud and Abuse Tip-Box, and sets guidelines and the Commission's expectations for employees reporting fraud and abuse of Commission resources.**
 - **Revision Policy Letter 7.5, Internal Audit Services, revised to clarify that investigative functions and reporting of matters for investigation are within the Inspector General's responsibility.**
 - **Revisions to the following Policy Letters to reassign the reporting of violations to the Information Security Department or the Inspector General:**
 - **2.13 -*Compliance with the PA Whistleblower Law***
 - **5.3 – *Facility Security Policy***
 - **8.1 – *Electronic Communications Acceptable Use***
 - **8.2 – *Wireless Policy***
 - **8.3 – *Firewall Policy***
 - **8.4 – *Information Systems Access Control Policy***
 - **8.5 – *Licensed Software Use***
 - **8.9 – *Transmission Security Policy***
 - **8.10 – *Security Camera Policy***
9. **Approve the vendor selection recommendations from the Professional Services Procurement Committee (PSPC) and authorize the negotiation and execution of an agreement with the first firm listed in memos "a" and "b" and the three firms listed in memo "c":**
- a. **Engineering design services for the full depth roadway reconstruction project from MP 28.00 to MP 31.00; at a not-to-exceed amount of \$8,000,000.00:**
ms consultants, inc.
Mackin Engineering Company
Greenhorne & O'Mara, Inc.
- b. **ATM services at the Service Plazas and the Central Administration Building:**
Select-A-Branch ATM Network, LLC
PNC Bank
ATM Bancorp, Inc.
- c. **Trustee and custody services for a term of 3 years each; for a not-to-exceed amount of:**
- | | |
|-------------------------|---------------------|
| US Bank | \$275,000.00 |
| Wells Fargo Bank | \$125,000.00 |
| BNY Mellon | \$125,000.00 |