

MINUTES OF THE COMMISSION MEETING HELD AUGUST 18, 2020

A formal telephone meeting of the Pennsylvania Turnpike Commission convened at 10:26 a.m. on Tuesday, August 18, 2020 at the Central Office located in Highspire, Pennsylvania. Available via telephone for the meeting were Yassmin Gramian, P.E., Chair; William K. Lieberman, Vice Chair; and John Wozniak, Secretary Treasurer.

Present for the meeting were Mark P. Compton, Chief Executive Officer; Larry Bankert, Michael Baker Int'l; Robert Brady, Director of Operations/Projects-East (via telephone); Carl DeFebo, Jr., Director of Public Relations & Marketing (via telephone); Bradley J. Heigel, P.E., Chief Engineer; Doreen McCall, Chief Counsel; Myneca Y. Ojo, Director of Diversity and Inclusion (via telephone) and Ann Louise Edwards, Assistant Secretary Treasurer.

Others available via phone were Donald S. Klingensmith, P.E., Director of Procurement & Logistics; Shawn Laudenslager, End User Support Supervisor (in person); Jeff Naugle, Manager of Treasury Operations; Jesse Ream, Communication Systems Program Manager (in person); Crystalann Deardorff, Susquehanna Civil; Dan O'Brien, RBC Capital Markets; Dave Thomas, Hill Int'l; Ed Reese, GPD; George Settelmaier, KSE; Jeff Hans, HDR; Jill Bolt, T.Y. Lin; Jock Rowe, Teamsters Local 77; Joe Platt, TPD; Joe Romano, LDG; Jon Livingston, Jacobs; J. T. Lincoln, GAI; Karen Gabel, Erdman Anthony; Erdman Anthony; Mark Karolski, Buchart Horn; Mike Houser, Markosky; Paul McNamee, KCI; Pete Capizzi, Quality Engineering; Peter Kuhne, Atkins; Robert Horr, Atkins; Brian Watkins, Markosky; Joseph DiFiore, Parsons; Matt Shinton, Kimley-Horn; and Ronald Huey, GAI.



Chair Gramian led the Commissioners, staff and visitors in the Pledge of Allegiance.



The Assistant Secretary Treasurer, Ann Louise Edwards, called the roll and declared a quorum available. Mrs. Edwards welcomed the Commissioners, employees and guests on the WebEx and made the following statement:

Due to COVID-19, the Pennsylvania Turnpike Commission Administration Building remains closed to visitors. Accordingly, the Commission Meetings will be held via telephone (through June 2020 or until further notice). The Commission will continue to post call-in/WebEx information for those who wish to attend the meeting via telephone/WebEx. WebEx information should be posted at least 48 hours in

advance of the meeting. The Commission will continue to closely monitor the CDC's and other government websites for up-to-date information regarding COVID-19, risk assessment and guidance to business. This meeting is being recorded and the Commission will post the recording on its website.



SUNSHINE ANNOUNCEMENT

The Commissioners met in Executive Session prior to today's Formal Agenda Session to consider matters of Personnel, which included a promotion, terminations and a request to post a position in the Information Technology Department.

The Commissioners also engaged in non-deliberative, informational discussions regarding various actions and matters, which have been approved at previous public meetings.



PUBLIC COMMENT

Mrs. Edwards: The public is welcome to address the Commission regarding items listed on the Agenda or other items not listed on the Agenda that are within the Commission's authority or control. In order to conduct an orderly and effective meeting, all persons wishing to address the Commission should have requested time to speak. If you have not done so, you are invited to do so at this time.

We had no requests to address the Commission.



MINUTES OF THE MEETING

Motion-That the Minutes of the meeting held August 4, 2020 be approved and filed as submitted-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



COMMUNICATIONS

Motion-That the Commission approves the memos received from the Chief Counsel and Director of Procurement & Logistics-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



PERSONNEL

Motion-That the Commission approves Personnel as amended-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



UNFINISHED BUSINESS

No Unfinished Business to consider.



NEW BUSINES

POLICY LETTERS

Motion-That the Commission adopts the revisions to a Policy and Repeal a Policy for the items listed in memos “a” and “b”:

- a. Revisions to Policy 2.03, Family Medical Leave, to clarify and update the policy;
- b. Repeal Policy 5.02, Emergency Preparedness, Civil Defense, as it references an outdated Executive Order and the objectives to improve safety are met by following PEMA protocols.

-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and approved unanimously.



AGREEMENTS

Motion-That the Commission approves the negotiation and execution of the Agreements and Amendments for the items listed in memos “a” through “d”:

- a. Agreement between the Commission and the PA Department of Agriculture (PDA) and the U.S. Department of Agriculture (USDA), to permit PDA and USDA to enter onto Commission property for the purpose of surveying and treating infestations of the Spotted Lanternfly plant pest;
- b. Amendment to our agreements with U.S. Bank, N.A. and Wells Fargo Bank N.A. for trustee banking services, to approve funding for fiscal year 2020-2021 at a cost of \$150,000.00 each; and exercise the option to renew the agreements for fiscal year 2021-2022, at a cost of \$150,000.00 each;
- c. Amendment to our agreement with Travelers Marketing, LLC for transportation assets marketing and sponsorship consulting services, to adjust advertising requirements set forth in the Agreement;
- d. Amendment to our agreement with TransCore for the Customer Service Center (CSC), for the transfer of certain records from the CSC to the Commission to develop a prototype Customer Relationship Management platform, as negotiated by the parties and approved by the Legal Department.

-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



RIGHT-OF-WAY REQUESTS

Motion-That the Commission approves the Right-of-Way Requests for the items listed in memos “a” through “c”:

- a. Acquisition of Right-of-Way #14S280-1 (Raymond C. Smith; Karen L. Mann), a total take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$2,156.00 representing moving costs and rent supplement to Karen L. Mann; also authorize payment of \$15,300.00 representing rent supplement to Carrie Harbacho; authorize the appropriate Commission officials to execute all required documents; and authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel;
- b. Acquisition of Right-of-Way #14S672 (The Borough of West Mifflin), a partial take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$1,600.00 representing fair market value to The Borough of West Mifflin; authorize the appropriate Commission officials to execute the Agreement of Sale and other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed as prepared by the Legal Department;
- c. Acquisition of Right-of-Way #14S206 (Cristy A. Leshen; Jeffrey Waisielewski), a total take parcel necessary for construction of the Mon/Fayette Expressway, Rt. 51 to I-376, by authorizing payment of \$209,012.74 representing fair market value, pro-rated taxes, recording fees, Section 710 damages, housing supplement and closing costs to Arrow Land Solutions, LLC, escrow agent; authorize the appropriate Commission officials to execute the Agreement of Sale and other documents that may be required for closing; authorize the payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by Chief Counsel; and payment of fair market value to the property owners is contingent upon delivery of a deed as prepared by the Legal Department.

-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



ADVERTISING

Motion-That the Commission advertising for vendors to provide Quality Assurance Resources through individual Work Order Requests -was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



PURCHASE ORDERS

Motion-That the Commission approves the Issuance of Purchase Orders for the items listed in memos “a, c-f, and h-j”; items “b and g” are being removed from the Agenda.

- a. HVAC contract in District 4 for replacement, upgrade and repair services (through December 2021), to the lowest responsive and responsible bidder, 3B Services, Inc.; at an award of \$175,000.00;

- c. Motor oil, grease and lubrication, to extend the contracts to October 31, 2020 and permit staff movement of funds between contracts as needed during the contract term:
- | | |
|--------------------------------|--------------------|
| PPC Lubricants, Inc. | \$60,000.00 |
| Triple Cities Acquisition, LLC | <u>\$10,000.00</u> |
| d/b/a Cooks Bros. Truck Parts | |
| TOTAL VALUE: | \$70,000.00 |
- d. P25 radio compliant Console Sub-System Interface (CSSI) to the PSP-STARNet Radio System, utilizing the Commonwealth's contract with Motorola Solutions, Inc.; at a cost of \$644,073.32;
- e. P25 radio console gateway license, equipment, configuration and tech support (August 2020 – September 2024), utilizing the Commonwealth's contract with Procom Communications, LLC; at a total award of \$172,745.55;
- f. Customer Service Center virtual desktop software, utilizing the Commonwealth's contract with Presidio Networked Solutions, LLC; at a total award of \$570,389.67;
- h. F5 load balancer upgrader and replacement of hardware that has reached end of life, and continued license/support renewal (October 2020 – September 2021), utilizing the Commonwealth's contract with ePlus Technology, Inc.; at a cost of \$258,964.41;
- i. Varonis software maintenance (September 2020 – August 2021), exercising the option to renew the agreement for an additional year with ePlus Technology, Inc.; at a cost of \$195,743.33;
- j. Uniform rental contract (for mechanics, welders, electricians, plumbers and carpenters), to the lowest responsive and responsible bidder, Cintas Corporation No. 2; at a total award (including contingency) of \$205,000.00.

-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously. Items "b" and "g" were removed from the Agenda.



SUPPLEMENTS

Motion-That the Commission approves the negotiation and execution of the Supplemental Agreements as listed in memo "a"; memos "b" and "c" were removed from the Agenda.

- a. Supplemental Agreement #1 with GAI Consultants, Inc. for quality assurance auditing services, to allow for the assignment of new work orders and to extend the agreement to September 30, 2022;

-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously. Items "b" and "c" were removed from the Agenda.



CHANGE ORDER

Motion-That the Commission approves Change Order #3 for Contract #T-049.00T001-3-03 for the replacement of Bridge WB-452 at MP 52.36 with Mosites Construction Company, for an increase of \$457,061.20 for superpave asphalt mixtures, subbase, milling, temporary barrier, shoulder stabilization, excavation, binder course, wearing course, guiderail and MPT; for a revised not-to-exceed amount of \$8,632,062.90-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



NEXT COMMISSION MEETING

The next meeting of the Pennsylvania Turnpike Commission will be a telephone meeting on Tuesday, September 1, 2020 beginning at 10:00 a.m.



ADJOURNMENT

Motion-That this meeting of the Pennsylvania Turnpike Commission be adjourned at 10:35 a.m.-was made by Commissioner Wozniak, seconded by Commissioner Lieberman, and passed unanimously.



PREPARED BY:

APPROVED BY:

Ann Louise Edwards
Assistant Secretary Treasurer

John Wozniak
Secretary Treasurer