# PENNSYLVANIA TURNPIKE COMMISSION

# HIGHSPIRE, PENNSYLVANIA

## FORMAL MEETING

JULY 16, 2013

10:00 A.M.

## <u>A G E N D A</u>

- A. Roll Call Sunshine Announcement Public Participation Reorganization
- B. Minutes-June 18, 2013
- C. Communications-Memo received from the Chief Counsel
- **D.** Personnel
- E. Unfinished Business

- **1. REMOVED FROM THE AGENDA.** Adopt the revisions to Policy Letter 3.10, *Code of Conduct*, to expand the policy to create a more comprehensive Code of Conduct for Commission employees.
- 2. Approve the negotiation and execution of the Agreements and Amendments for the items listed in memos "a" through "i":
  - a. Reimbursement Agreement with Aqua PA, Inc. to reimburse Aqua the costs to perform the engineering and utility relocation necessary for the replacement of Bridge EB-730 at MP 317.37; at a not-to-exceed amount of \$20,527.50;
  - b. Amendment #1 to Work Order #22 with TransCore for CSC/VPC software system upgrade, to utilize remaining funds from this Work Order in the amount of \$347,750.00, for other projects to enhance the system and improve customer service;
  - c. Amendment #2 to Work Order #15 with TransCore for Weigh in Motion at Interchange 29, to utilize funds from this Work Order in the amount of \$320,383.86, to include the purchase and installation of additional lane equipment for TransCore's test facility to simulate the two-lane overhead tolling (ORT) system for testing future software enhancements;
  - d. Amendment #1 to Work Order #17 with TransCore for ELIT ticket system replacement project, to utilize funds from this Work Order in the amount of \$810,000.00, to include organizing and updating all Commission Toll System Documentation;
  - e. Rental Agreement with PA Department of Transportation (PennDOT), to rent space at two (2) of PennDOT's facilities in Luzerne County to store core soil samples for five (5) years; at an annual cost of \$12,222.00;
  - f. Accept the revised proposal from Hill International, Inc. for construction management of the roadway and bridge widening and reconstruction from MP 312.00 to MP 326.00; at a not-to-exceed amount of \$17,109,621.00;
  - g. Reimbursement Agreement with PECO Energy Co., to reimburse PECO the costs to perform the engineering and facility relocation work necessary for the replacement of Bridge EB-744 at MP 326.01; at a not-to-exceed amount of \$1,244,750.51;
  - h. Reimbursement Agreement with Norfolk Southern Railroad to reimburse the Railroad the costs to perform the engineering and protective services necessary for the replacement of Bridge EB-103 at MP 228.54; at a not-to-exceed amount of \$250,000.00;
  - i. Amendment to our agreement with Sun Life and Health Insurance Company for accidental death and dismemberment insurance, to utilize our option to renew the agreement for an additional year.

- 3. Approve the Right-of-Way Requests for the items listed in memos "a" through "u":
  - a. Settlement of Right-of-Way #16498 (*Theodore A. Wallace Trust*), a partial take parcel necessary for construction of the Mon/Fayette Expressway, by authorizing payment of \$154,665.39 representing balance due, delay damages and attorney fees to McDonald, Snyder and Lightcap, P.C., escrow agent;
  - b. Acquisition of Right-of-Way #1100-H (*Travis E. Hankinson*), a total take parcel necessary to construct the New Baltimore Slide, by authorizing payment of \$14,199.50 representing fair market value, pro-rated taxes and recording fees to David J. Puzak, Attorney at Law; authorize appropriate Commission officials to execute the agreement of sale; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
  - c. Acquisition of Right-of-Way #3195-A (*Borough of Carlisle*), a partial take parcel necessary for the total reconstruction project from MP 220.00 to MP 227.00, by authorizing payment of \$17,000.00 representing fair market value to the Borough of Carlisle; authorize the appropriate Commission officials to execute the agreement of sale; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
  - d. Acquisition of Right-of-Way #3194-A (James S. Hall), a partial take parcel necessary for the total reconstruction project from MP 220.00 to MP 227.00, by authorizing payment of \$9,639.50 representing fair market value and pro-rated taxes to James S. Hall; authorize the appropriate Commission officials to execute the agreement of sale; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
  - e. Acquisition of Right-of-Way #3375-A (CJSPT, LP), a partial take parcel necessary for the total reconstruction project from MP 242.00 to MP 245.00, by authorizing payment of \$40,836.22 representing fair market value and pro-rated taxes to CJSPT, LP; authorize the appropriate Commission officials to execute the agreement of sale; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
  - f. Settlement of Right-of-Way #14220-C (*Joseph M. & Bernadette R. Sosovicka*), a partial take parcel necessary for the total reconstruction project from MP 40.00 to MP 48.00, by authorizing payment of \$5,146.50 representing fair market value and pro-rated taxes to

Bernadette R. Sosovicka; authorize the appropriate Commission officials to execute the agreement of sale and other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;

- g. Acquisition of Right-of-Way #6071-D (Chesterbrook Parcel 19 Master Association), a partial take parcel necessary for the total reconstruction project from MP 320.00 to MP 326.00, by authorizing payment of \$54,065.00 representing fair market value and recording fees to Diversified Settlement Services, Inc.; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of statutory damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- h. Acquisition of Right-of-Way #6487-B (Sujoy & Sanjukta Banerjee), a partial take parcel necessary for the total reconstruction project from MP A26.00 to MP A30.00, by authorizing payment of \$9,480.00 representing fair market value and pro-rated taxes to Sujoy and Sanjukta Banerjee; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owners is contingent upon the delivery of a deed prepared by the Legal Department;
- i. Acquisition of Right-of-Way #6488-A (James and Maho Courtney), a partial take parcel necessary for the total reconstruction project from MP A26.00 to MP A30.00, by authorizing payment of \$8,423.00 representing fair market value and pro-rated taxes to James and Maho Courtney; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owners is contingent upon the delivery of a deed prepared by the Legal Department;
- j. Acquisition of Right-of-Way #6481-A (*Towamencin Volunteer Fire Company*), a partial take parcel necessary for the total reconstruction project from MP A26.00 to MP A30.00, by authorizing payment of \$8,600.00 representing fair market value and Section 710 fees to Towamencin Volunteer Fire Company; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;

- k. Acquisition of Right-of-Way #6497-D (Upper Gwynedd-Towamencin Municipal Authority), a partial take parcel necessary for the replacement of Bridge NB-150 and Bridge NB-152 from MP A30.00 to MP A31.00, by authorizing payment of \$10,600.00 representing fair market value and Section 710 fees to Upper Gwynedd-Towamencin Municipal Authority; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- 1. Adopt the Proposed Property Acquisition Resolution for Right-of-Way #3382-K (Kara K. and Christopher P. Gendron), a partial take parcel necessary for the total reconstruction project from MP 242.00 to MP 245.00; authorize payment of Estimated Just Compensation in the amount of \$3,450.00 to Stevens & Lee, P.C., escrow agent; and authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel;
- m. Acquisition of Right-of-Way #3188-B1 (Estate of Margaret E. Dyarman, Nancy L. Poley, Executrix), a partial take parcel necessary for the total reconstruction project from MP 220.00 to MP 227.00, by authorizing payment of \$8,120.00 representing fair market value and pro-rated taxes to Estate of Margaret E. Dyarman, Nancy L. Poley, Executrix; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- n. Acquisition of Right-of-Way #15304 (HJ Gongaware Sons, Inc. and STA of Pennsylvania, Inc.), a total take parcel necessary for the total reconstruction project from MP 56.00 to MP 67.00, by authorizing payment of \$347,808.62 representing fair market value, prorated taxes and recording fees to TRG Closing Services, Agents for HJ Gongaware Sons, Inc. and STA of Pennsylvania, Inc.; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owners is contingent upon the delivery of a deed prepared by the Legal Department;
- o. Acquisition of Right-of-Way #3186-R1 (*Pauline E. and Jeffrey A. McCoy*), a partial take parcel necessary for the total reconstruction project from MP 220.00 to MP 227.00, by authorizing payment of \$2,637.50 representing fair market value and pro-rated taxes to Pauline E. and Jeffrey A. McCoy; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to

the property owners is contingent upon the delivery of a deed prepared by the Legal Department;

- p. Acquisition of Right-of-Way #3375-E (*Weatherstone Associates, L.P.*), a partial take parcel necessary for the total reconstruction project from MP 242.00 to MP 245.00, by authorizing payment of \$85,639.74 representing fair market value, pro-rated taxes and recording fees to PA Real Estate Settlement Services, LLC; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- q. Acquisition of Right-of-Way #1101-A (Saint John's Roman Catholic Congregation), a partial take parcel necessary for the reconstruction of Bridge B-500 at MP 128.99, by authorizing payment of \$35,584.00 representing fair market value and recording fees to David J. Puzak, Attorney at Law, escrow agent; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- r. Acquisition of Right-of-Way #1101-B (Saint John's Roman Catholic Congregation), a partial take parcel necessary for the reconstruction of Bridge B-500 at MP 128.99, by authorizing payment of \$2,992.00 representing fair market value and recording fees to David J. Puzak, Attorney at Law, escrow agent; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- s. Acquisition of Right-of-Way #1102-B (*Saint John's Roman Catholic Congregation*), a partial take parcel necessary for the reconstruction of Bridge B-500 at MP 128.99, by authorizing payment of \$21,592.00 representing fair market value and recording fees to David J. Puzak, Attorney at Law, escrow agent; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of fair market value to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;
- t. Acquisition of Right-of-Way #7156-E (*Redevelopment Authority of the County of Bucks*), a total take parcel necessary for construction of the I-95/I-276 Interchange project, by authorizing payment of \$46,200.00 representing fair market value to the Redevelopment

Authority of the County of Bucks; authorize the appropriate Commission officials to execute the agreement of sale and any other documents that may be required for closing; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owner is contingent upon the delivery of a deed prepared by the Legal Department;

- u. Acquisition of Right-of-Way #1099-A (*Richard F. and Sandra Suhrie*), a total take parcel necessary to construct the New Baltimore Slide, by authorizing payment of \$373,510.26 representing fair market value, pro-rated taxes and recording fees to David J. Puzak, Attorney at Law; authorize appropriate Commission officials to execute the agreement of sale; authorize payment of additional statutory damages as calculated by the Right-of-Way Administrator and approved by the Chief Counsel; and payment of damages to the property owners is contingent upon the delivery of a deed prepared by the Legal Department.
- 4. Approve advertising for the items listed in memos "a" through "c":
  - a. Aerial mapping services systemwide;
  - b. Traffic and revenue services systemwide;
  - c. Vehicle reimbursement program.
- 5. Approve the Award of Bids and the Issuance of Purchase Orders for the items listed in memos "a" through "e":
  - a. Maintenance, replacement, testing, certifications and repairs to fuel pumps, dispensers, fuel storage tank systems and hydraulic lifts (July 1, 2013 – June 30, 2014), to the lowest responsive and responsible bidders: Clark Contractors, Inc. \$160,000.01 Districts 1, 2, 3 Miniscalco Construction <u>80,000.01</u> Districts 4, 5 TOTAL AWARD \$240,000.02
  - b. Network devices to connect Hirsch security panels, DMS signs, CCTV Cameras and engineering trailers to the PTC network, utilizing the Commonwealth's contract with ePlus; at a total award of \$233,461.52;
  - c. Path design and engineering for the microwave spur shots and frequency coordination, utilizing the Commonwealth's contract with Alcatel-Lucent USA, Inc.; at a total award of \$121,247.00;

- d. Microwave tower radio upgrades at our Maintenance Facilities, utilizing the Commonwealth's contract with Alcatel-Lucent USA, Inc.; at a total award of \$1,241,800.00;
- e. IBM COGNOS software subscription and support, to Waypoint Consulting LLC; at a total award of \$179,882.40.
- 6. Approve the Award of Contracts for the items listed in memos "a" and "b":
  - a. Contract #T-027.77S001-3-02 for the rehabilitation of four bridges between MP 27.77 and MP 29.72, to the lowest responsive and responsible bidder, Gulisek Construction, LLC; at a not-to-exceed amount of \$1,492,442.36 and a contingency of \$75,000.00;
  - b. Contract #T-013.218001-3-02 for the replacement of Bridge WB-207 at MP 12.63 and Bridge WB-208 at MP 12.67, to the lowest responsive and responsible bidder, Mosites Construction Company; at a not-to-exceed amount of \$12,987,728.85 and a contingency of \$600,000.00.
- 7. Approve the Supplemental Agreements for the items listed in memos "a" and "b":
  - a. Supplemental Agreement #1 with Reynolds Consulting Engineers, Inc. for commissioning services for MEP and construction phases on facility-related projects, for an additional \$200,000.00 to provide additional commissioning services on existing and future projects; increasing the not-to-exceed amount to \$500,000.00;
  - b. Supplemental Agreement #1 with McTish, Kunkel and Associates for construction management and construction inspection for the six lane widening project from MP A20.00 to MP A30.40, for an additional \$6,720,185.54 for shop drawing reviews, wetland mitigation site, public service tasks, project website maintenance, inspection for milling and overlay, excavation support claim, flood repairs, emergency work, wide area signing, ITS work and to extend the completion date to December 31, 2016; increasing the not-to-exceed amount to \$29,060,626.44.
- 8. Approve the Change Orders and Change Orders/Final Payments for the items listed in memos "a" through "d":
  - a. Change Order #1 and Final Payment for Contract #EN-00105-03-03 with Hempt Bros., Inc. for roadway and miscellaneous repairs between MP 241.87 to MP 298.33, for a decrease of \$317,907.87 to balance items to the work completed; for a final contract value of \$1,682,092.13 and a final amount due to the contractor of \$84,104.61;

- b. Change Order #2 and Final Payment for Contract #EN-00105-03-06 with Handwerk Site Contractors for roadway and miscellaneous repairs between MP 179.44 and MP 241.87, for a decrease of \$980,154.00, for a final contract value of \$19,846.00 and a final amount due to the contractor of \$992.30;
- c. Change Order #1 for Contract #T-326.20T001-3-02 with Flyway Excavating, Inc. for construction of South Gulph Road stormwater management basin, for a 77-day time extension to complete the project;
- d. Change Order #3 for Contract #A-020.00T002-3-06 with Loftus Construction Inc. for the replacement of Bridge NB-142 (S-29259) at MP A30.06, for a 32-day time extension to complete the project.
- 9. Approve the award of service and authorize the negotiation and execution of an agreement with the selected firms for the items listed in memos "a" and "b":
  - a. Ref #3-246. Two (2) open-end traffic engineering services, systemwide;
    - Gibson-Thomas Engineering Co., Inc.-AWARDED
    - McMahon Associates, Inc.-AWARDED
    - David E. Wooster and Associates, Inc.
    - Trans Associates Engineering
  - b. RFP#3950. SAP ERP system and information security program assessments; SAP ERP System Assessment
    - Phoenix Business, Inc./dba Phoenix Business Consulting-AWARDED

**Information Security Program Assessment** 

- Deloittte & Touche, LLP-AWARDED
- 10. Approve the 2014 toll increase and related revenue adjustment request from the Chief Financial Officer:
  - Adopt the Mainline proposed annual toll rate increase of 12% for cash customers and 2% for E-ZPass customers effective January 5, 2014;
  - Eliminate the commercial volume discount rate effective January 2014.