

PENNSYLVANIA TURNPIKE COMMISSION

RETENTION OF TWO SURVEYING FIRMS

Two (2) Open End Contracts Surveying Services Systemwide

Reference No. 3-234

REVISIONS MADE ON 4/16/12 – Delete reference to aerial mapping tasks

The Pennsylvania Turnpike Commission will retain two (2) engineering/surveying firms for Open End Contracts to provide surveying services. The Contracts will be for surveying services throughout the entire Pennsylvania Turnpike System. These surveying services may include: baseline stakeout, leveling circuits, boundary surveys, Right-of-Way surveys, structural and geotechnical movement monitoring surveys, topographic surveys, cross-section surveys, wetland location surveys, field stake-out of test borings, GPS surveys, mapping verification surveys, aerial photogrammetry control surveys, surveys for aerial speed enforcement zones, and construction surveys. The work to be performed on each specific project may include any or all of the above phases of work on various projects located throughout the Pennsylvania Turnpike System. The contracts will be for a maximum cost of \$500,000.00 each or for a period of four (4) years each, whichever occurs first.

The surveying work must be performed in accordance with the requirements of applicable sections of the latest edition of the "Surveying And Mapping Manual", Publication 122M, Pennsylvania Department of Transportation, Bureau of Design and/or the "Specifications For Aerial Photography, Field Control Surveys, and Topographic Mapping" contained in Form 442, PA Department of Transportation, Bureau of Design Specifications For Consultant Engineering Agreements as directed by the Commission. The services will encompass a wide range of design related surveying efforts. The firms should possess sufficient resources to be able to perform simultaneous survey projects upon short notice, and be able to meet tight completion schedules.

The firm may be required to provide digital data in the .dwg format; provide topographic mapping, GIS data, ~~digital orthophoto mapping; provide high and/or low altitude photography for high accuracy aerial surveys;~~ provide DTM and DEM collection; and Light Detection and Ranging (LIDAR) mapping. All digital data deliverables must be compatible with the Commission's design platform which is AutoCAD Civil 3D/Map 3D, version 2012. Plans must be prepared in accordance with the latest edition of the PennDOT Highway Plans Presentation Manual, Publication 14M, and the latest edition of the Commission's CADD Standards.

Questions and inquiries concerning this solicitation should be directed to Mr. Neil T. Raup, P.E., at (717) 939-9551, Extension 5851; or by e-mail at nraup@paturnpike.com. Contractual questions should be directed to Mr. Donald S. Klingensmith, P.E., at (717) 939-9551, Extension 5850; or by e-mail at dklingen@paturnpike.com.

GENERAL REQUIREMENTS AND INFORMATION

Firms interested in providing the above work and services are invited to submit a Statement of Interest with the required information. The Statements of Interest must include the following:

1. One page transmittal letter clearly identifying the project reference number, brief description of the project from the advertisement, the firm's federal identification number, the firm's legal name, contact person or project manager, address of corporate office and project office. (If the firm has multiple offices, the location of the office performing the work must be identified).
2. A three (3)-page expression of interest on the advertised project. Each firm should demonstrate their ability to perform the specific requirements indicated for each project and provide explanation of the technical approach.

3. An organization chart for the Project, identifying key personnel and any subconsultants and their roles. Any deviation from the subconsultant's listed in the statement of interest will require written approval from the Commission.
4. Tabulation or listing of workload for the prime consultant and all subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects. Do not graphically represent the firm's workload.
5. A Consultant Qualification Package similar to the one submitted to the Pennsylvania Department of Transportation for the current year or one that is best suited for this project. A copy of the Consultant Qualification Package printed directly from PaDOT's ECMS website is acceptable.

The Consultant Qualification Package should contain, at a minimum, the following information for the prime consultant and all subconsultants and attached to the back of the statement of interest (subs to follow primes) The Consultant Qualification Packages should be kept as brief as possible. Only include pertinent information as it relates to the following:

- ECMS General Information and Project Experience Forms or Standard Form (SF) 254/255 or (SF) 330 Architect-Engineer and Related Services Questionnaire in its entirety, either not more than one (1) year old as of the date of the advertisement.
- Resumes of key personnel expected to be involved in the project. (Limit to three (3) 8 1/2 x 11 pages, per person). Only resumes of key personnel should be included.
- Copy of the firm's registration to do business in the Commonwealth as provided by the Department of State for firms with out-of-state headquarters or corporations not incorporated in Pennsylvania.
- A copy of the Department's DBE/MBE/WBE Certification, if applicable.

The Turnpike Commission is committed to the inclusion of disadvantaged, minority, and woman-owned firms in contracting opportunities. Responding firms shall clearly identify DBE/MBE/WBE firms, expected to participate in this contract, in their Statement of Interest. Proposed DBE/MBE/WBE firms must be certified by the Pennsylvania Department of General Services (www.dgs.state.pa.us) or the Pennsylvania Unified Certification Program (www.paucp.com) at the time of the submission of the Statement of Interest. Small, disadvantaged, minority, and woman-owned firms, and other firms who have not previously performed work for the Commission are encouraged to submit a statement of interest.

The following factors will be considered by the Commission during the evaluation of the firms submitting Letters of Interest for this project:

- a. Specialized experience and technical competence of prime consultant and subconsultants. Firms should have prior experience in large-scale GPS control surveys for highway design. Firms must have multiple GPS dual frequency receivers and be experienced in setting Primary Control Monuments for NGS Blue Booking. Firms should possess or have access to "reflector-less" surveying instrument(s) for collecting pavement data, avoiding surveyors' necessity to work on roadway.
- b. Firm's ability to deliver timely and cost effective projects. The firm must clearly demonstrate an ability to meet staffing needs and the ability to handle multiple project assignments with short delivery schedules.
- c. The specific experience and number of individuals who constitute the firm. Firms should have sufficient qualified permanent full-time personnel to complete surveying assignments with short delivery schedules utilizing current state-of-the-art surveying instruments, equipment and software.
- d. Provide discussion of the firm's QA/QC program and how the prime consultant will ensure the accuracy and completeness of all deliverables.
- e. Past record of performance of the firm with respect to cost control, work quality, ability to meet schedules and previous experience on similar projects. The consultant should identify similar

projects that have been completed by the firm as the prime, the magnitude of the project, and the client.

Address these items and any necessary further details in a brief yet comprehensive manner in the Statement of Interest.

A firm that responds to this solicitation as a prime may not be included as a designated subconsultant to another firm that responds to the same solicitation. Multiple responses under any of the forgoing situations will cause the rejection of all responses of the firm or firms involved. This does not preclude a firm from being set forth as a designated subconsultant to more than one prime consultant responding to the project advertisement.

Firms interested in performing the above services are invited to submit six (6) copies of a Statement of Interest and required information to Mr. Donald S. Klingensmith, P.E., Manager of Contracts Administration, at the PA Turnpike Commission Administration Building. Our ground address for overnight/next-day deliveries is 700 South Eisenhower Boulevard, Middletown, PA 17057. Our mailing address for U.S. Mail is P. O. Box 67676, Harrisburg, PA 17106-7676. Please note that use of U.S. Mail, FedEx, UPS, or other delivery method does not guarantee delivery to this address by the time listed below for submission. Firms mailing a Statement of Interest should allow sufficient delivery time to ensure timely receipt of their Statement of Interest.

The statement of interest and required information must be received by 12:00 PM (noon), Local Time, **Wednesday, May 2, 2012**. Any statements of interest received after this date and time will be time-stamped and returned.

Based on an evaluation of acceptable Statements of Interest received in response to this solicitation, two firms will be selected by the Commission from this advertisement. Technical Proposals will not be requested before the selection. Statements of interest will be reviewed, evaluated, and rated by a Technical Evaluation Team (TET) of qualified personnel based on the evaluation criteria listed above. The TET will present the evaluations to the Professional Services Procurement Committee (PSPC). The PSPC will review the TET's evaluation and provide the Commission with the firm(s) determined to be highly recommended for this assignment.

The Commission will select the most highly qualified firms for the assignment or the firms whose proposal is determined to be most advantageous to the Commission by considering the TET's evaluation and the PSPC's determination as to each firm's rating. In making the PSPC's determination and the Commission's decision, additional selection factors may be considered taking into account the estimated value, scope, complexity and professional nature of the services to be rendered and any other relevant circumstances. Additional selection factors may include, when applicable, the following: geographic location and proximity of the firm, firm's Pennsylvania presence or utilization of Pennsylvania employees for the assignment; equitable distribution of work; diversity inclusion; and any other relevant factors as determined as appropriate by the Commission.

The Commission may revise a published advertisement. If the Commission revises a published advertisement less than ten days before the Statement of Interest due date, the due date will be extended to maintain the minimum ten-day advertisement duration if the revision alters the project scope or selection criteria. Firms are responsible to monitor advertisements to assure the Statement of Interest complies with any changes in the published advertisement.

The Commission reserves the right to reject all statements of interest, to cancel solicitation requested under this notice, and/or to re-advertise solicitation for the work and services.

William K. Lieberman
Vice Chairman