

PENNSYLVANIA TURNPIKE COMMISSION

RETENTION OF A CERTIFIED LABORATORY

Quality Assurance Testing Laboratory Services

Systemwide

in

Allegheny, Beaver, Bedford, Berks, Butler, Carbon, Chester, Cumberland, Dauphin, Fayette, Franklin, Fulton, Huntingdon, Lackawanna, Lancaster, Lawrence, Lebanon, Lehigh, Luzerne, Montgomery, Somerset, Washington, Westmoreland, and York Counties

Reference No. 3-228

The Pennsylvania Turnpike Commission will retain a certified independent laboratory for an open end contract to supplement our in-house Quality Assurance (QA) staff for laboratory assurance testing of construction materials incorporated into our construction projects throughout the entire Turnpike System. The selected consultant's laboratory will be required to participate in a national reference laboratory inspection program such as the AASHTO Accreditation Program. They will be required to perform laboratory tests on various construction materials in accordance with ASTM, AASHTO, PennDOT 408 Specifications, PennDOT Testing Manuals, and the PA Turnpike's Material Action Plan, in a timely manner. Construction projects may be financed with multiple funding sources and applicable federal requirements will apply, when appropriate. The selected consultant will be required to have two locations for receiving material samples to be tested; one to service the western Pennsylvania projects and one to service the eastern Pennsylvania projects.

The agreement will be for a maximum cost of \$950,000.00 or for a thirty-six (36) month period.

The selected firm will be required to provide sufficient office personnel, lab managers, engineers, lab technicians and clerical staff to support the laboratory functions. They may be required to test and analyze materials incorporated into construction projects. These materials include aggregates, soils, Portland cement concrete, hot mix asphalts, bearing pads, reinforcement bars and couplings, pipes, geotextiles and other construction related products. The types of projects that testing will be conducted on under this contract may include, but are not limited to, new roadways and structures, roadway reconstructions, bituminous overlays, bridge reconstruction and rehabilitations, and toll plaza construction. Projects may include construction of earthwork, drainage, structures, concrete and bituminous paving, guide rail, roadway lighting, sign structures, toll plaza buildings and similar construction. In addition the selected firm may be required to keep records, establish frequency of tests, document and report on test

results, identify deficiencies in compliance with the contract documents, attend construction meetings and perform other duties as required.

The Turnpike Commission is committed to the inclusion of disadvantaged, minority, and woman-owned firms in contracting opportunities. Responding firms shall clearly identify DBE/MBE/WBE firms, expected to participate in this contract, in their Statement of Interest. Proposed DBE/MBE/WBE firms must be certified by the Pennsylvania Department of General Services (www.dgs.state.pa.us) or the Pennsylvania Unified Certification Program (www.paucp.com) at the time of the submission of the Statement of Interest. While DBE/MBE/WBE participation is not a requirement for the RFP, inclusion of DBE/MBE/WBEs will be a factor in the evaluation determination. Small, disadvantaged, minority, and woman-owned firms, and other firms who have not previously performed work for the Commission are encouraged to submit a statement of interest.

The Commission will consider the following factors during the evaluation of the firms submitting Statements of Interest for this project:

- a. Specialized experience and technical competence of the firm with regards to the testing of construction materials such as concrete, hot mix asphalts, aggregates, reinforcement steel, and elastomeric laminated bearings.
- b. Specialized experience and technical competence of the proposed staff with regards to the testing of construction materials.
- c. Credentials and accreditations of the prime laboratory and any subconsultant laboratories performing the testing.
- d. The locations of the two facilities designated for receiving the material samples to be tested.
- e. Workload of the prime consultant and subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects.
- f. DBE/MBE/WBE certification if applicable or the inclusion of DBE/MEB/WBE certified firms on the project team.

Address these items and any necessary further details in a brief yet comprehensive manner in the statement of interest.

Please note that the Selected Consultant, or its subconsultants, may not be a prime contractor, subcontractor or a consultant; or have any financial interest in any construction contract or inspection / management agreement with the Pennsylvania Turnpike Commission.

Questions and inquiries concerning this Project should be directed to Mr. Matthew J. Wagner at (717) 939-9551, ext. 5210 by email at mwagner@paturnpike.com. Contractual questions should be directed to Mr. Donald S. Klingensmith at (717) 939-9551, ext. 5850; or by e-mail at dklingen@paturnpike.com.

GENERAL REQUIREMENTS AND INFORMATION

Firms interested in providing the above work and services are invited to submit three (3) copies of a Statement of Interest with the required information. The Statements of Interest must include the following:

1. One page transmittal letter clearly identifying the project reference number, brief description of the project from the advertisement, the firm's federal identification number, the firm's legal name, contact person or project manager, address of corporate office and project office. (If the firm has multiple offices, the location of the office performing the work must be identified).
2. A three (3)-page (maximum) statement of interest on the advertised project. Each firm should demonstrate their ability to perform the specific requirements indicated for each project and provide explanation of the technical approach including the roles of each subconsultant and the extent that each subconsultant will be utilized.
3. An organization chart for the Project, identifying key personnel and identifying all subconsultants and their specific assignments. Any deviation from the subconsultants listed in the statement of interest will require written approval from the Commission.
4. Tabulation or listing of workload for the prime consultant and all subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects. Do not graphically represent the firm's workload.
5. A Consultant Qualification Package similar to the one submitted to the Pennsylvania Department of Transportation for the current year or one that is best suited for this project. A copy of the Consultant Qualification Package printed directly from PennDOT's ECMS website is acceptable.

The Consultant Qualification Package should contain, at a minimum, the following information for the prime consultant and all subconsultants and attached to the back of the Statement of Interest (subs to follow primes):

- ECMS General Information and Project Experience Forms or Standard Form (SF) 254 or 330 - Architect-Engineer and Related Services Questionnaire in its entirety, either not more than one (1) year old as of the date of the advertisement.
- Resumes of key personnel expected to be involved in the project. (Limit to three (3) 8 1/2 x 11 pages, per person). Only resumes of key personnel should be included.
- Copy of the firm's registration to do business in the Commonwealth as provided by the Department of State for firms with out-of-state headquarters or corporations not incorporated in Pennsylvania.
- A copy of the firm's DBE/MBE/WBE Certification, if applicable.

If a Joint Venture responds to a project advertisement, the Commission will not accept separate statements of interest from joint venture constituents. A firm will not be permitted to submit a Statement of Interest on more than one (1) joint venture for the same project reference number. Also, a firm that responds to a project as a prime may not be included as a designated subconsultant to another firm that responds to the same project advertisement. Multiple responses under any of the foregoing situations will cause the rejection of all responses of the firm or firms involved. This does not preclude a firm from being set forth as a designated subconsultant to more than one prime consultant responding to the project advertisement.

Firms interested in performing the above services are invited to submit **three (3) copies** of a statement of interest and required information to Mr. Donald S. Klingensmith, P.E., Manager of Contracts Administration, at the PA Turnpike Commission Administration Building. Our ground address for overnight/next-day deliveries is 700 South Eisenhower Boulevard, Middletown, PA 17057. Our mailing address for U.S. Mail is P. O. Box 67676, Harrisburg, PA 17106-7676. Please note that use of U.S. Mail, FedEx, UPS, or other delivery method does not guarantee delivery to this address by the time listed below for submission. Firms mailing a Statement of Interest should allow sufficient delivery time to ensure timely receipt of their Statement of Interest.

The Statement of Interest and required information must be received by 12:00 PM (noon), Local Time, **Wednesday, January 25, 2012**. Any Statements of Interest received after this date and time will be time-stamped and returned.

Based on an evaluation of acceptable statements of interest received in response to these solicitations, one firm will be selected from this advertisement. Statements of interest will be reviewed, evaluated and rated by a Technical Evaluation Team comprised of qualified personnel. The Technical Evaluation Team will present the evaluations to the Professional Services Procurement Committee (PSPC). The PSPC will establish an order of ranking for the purpose of negotiating agreements and will

recommend the selection of the highest ranked firm for approval by the Commission. Technical Proposals will not be requested before the selection.

The Commission may revise a published advertisement. If the Commission revises a published advertisement less than ten days before the Statement of Interest due date, the due date will be extended to maintain the minimum ten-day advertisement duration if the revision alters the project scope or selection criteria. Firms are responsible to monitor advertisements to assure the Statement of Interest complies with any changes in the published advertisement.

The Commission reserves the right to reject all statements of interest, to cancel solicitation requested under this notice, and/or to re-advertise solicitation for the work and services.

William K. Lieberman
Chairperson