

PENNSYLVANIA TURNPIKE COMMISSION

RETENTION OF AN ENGINEERING FIRM

Study Phase, Preliminary and Final Design Services Rehabilitation of the Pittsburgh Interchange (Milepost T56.44) Monroeville Borough, Allegheny County

Reference No. 1-149

The Pennsylvania Turnpike Commission will retain an Engineering firm to provide a study phase, preliminary and final design services for the rehabilitation of an interchange toll plaza at the existing Pittsburgh Interchange, Exit No. 57 in Monroeville Borough, Allegheny County.

The Study phase will analyze the functionality of the entire interchange and make recommendations for improvement. Previous study reports performed on the existing interchange will be provided; if necessary, expand the study area to capture the areas adjacent to the toll plaza facility. Preliminary and final design services may include but will not be limited to: a new toll plaza, tunnel, administration and utility building, roadway geometry, right-of-way acquisition, utility relocation, and bridge replacement. Other work may include improvements to the roadway and plaza drainage system, interchange lighting, and embankment widening or stabilization.

Tasks required include but are not limited to the following: Project Management; Scheduling; Project Status, Design Review and Special Purpose Meetings; Public Involvement; Coordination with Various Agencies and Special Interest Groups; field surveys, coordination with utility companies and services, soils investigations, environmental services, and corresponding reports. Architectural services will include design of the toll plaza administration and utility building, interior design, landscape design, toll booths, canopy and other related tasks necessary for the Project. Significant building program data will be provided from previous similar Projects. In addition, the necessary plans and contract documents will be required for interchange signing, interchange lighting, maintenance and protection of traffic, construction staging, contour grading, drainage, and roadside development.

The following factors will be considered by the Commission during the evaluation of the firms submitting Letters of Interest for these specific projects:

- a. Specialized experience and technical competence of prime consultants and subconsultants. The Team must clearly demonstrate an ability to analyze available data to make decisions and develop plans to complete the project in a timely manner.
- b. Past record of performance with respect to cost control, work quality, ability to meet schedules and previous experience on similar projects. The consultant should identify similar projects that have been completed by that firm as the prime, the magnitude of the project, and the client.

- c. The specific experience and number of individuals who constitute the firm.
- d. Workload of the prime consultant and subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects.
- e. Other factors, if any, specific to the project.

Address these items and any necessary further details in a brief yet comprehensive manner in the Statement of Interest.

Questions and inquiries concerning this project should be directed to Mr. Alan R. Williamson, P.E. at (717) 939-9551, Ext. 3560 or by email at alwillia@paturnpike.com. Direct any contractual questions to Mr. Donald S. Klingensmith at (717) 939-9551, Ext. 5850 or by email at dklingen@paturnpike.com.

GENERAL REQUIREMENTS AND INFORMATION

Firms interested in providing the above work and services are invited to submit a Statement of Interest with the required information. The Statements of Interest must include the following:

1. One page transmittal letter clearly identifying the project reference number, brief description of the project from the advertisement, the firm's federal identification number, the firm's legal name, contact person or project manager, address of corporate office and project office. (If the firm has multiple offices, the location of the office performing the work must be identified).
2. A three (3)-page statement of interest on the advertised project. Each firm should demonstrate their ability to perform the specific requirements indicated for this project and provide explanation of the technical approach, stressing the Team's ability to coordinate several construction contracts that were designed by different design consultants.
3. An organization chart for the Project, identifying key personnel and any subconsultants and their roles. Any deviation from the subconsultant's listed in the statement of interest will require written approval from the Commission.
4. Tabulation or listing of workload for the prime consultant and all subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects. Do not graphically represent the firm's workload.
5. A Consultant Qualification Package similar to the one submitted to the Pennsylvania Department of Transportation for the current year or one that is best suited for this project. A copy of the Consultant Qualification Package printed directly from PennDOT's ECMS website is acceptable.

The Consultant Qualification Package should contain at a minimum the following information for the prime consultant and all subconsultants and attached to the back of the statement of interest (subs to follow primes):

- ECMS General Information and Project Experience Forms or Standard Form (SF) 254 or 330 - Architect-Engineer and Related Services Questionnaire in its entirety, either not more than one (1) year old as of the date of the advertisement.
- Resumes of key personnel expected to be involved in the project. (Limit to two (2) 8 1/2 x 11 pages, per person). Only resumes of key personnel should be included.
- Copy of the firm's registration to do business in the Commonwealth as provided by the Department of State for firms with out-of-state headquarters or corporations not incorporated in Pennsylvania.

The Turnpike Commission is committed to the inclusion of disadvantaged, minority, and woman firms in contracting opportunities. The minimum participation level for DBE/MBE/WBEs in this contract will be 10%. Responding firms shall clearly identify DBE/MBE/WBE firms, expected to participate in this contract, in their statement of interest. Proposed DBE/MBE/WBE firms must be certified by the Pennsylvania Department of General Services (www.dgs.state.pa.us) or the Pennsylvania Unified Certification Program (www.paucp.com) at the time of the submission of the statement of interest. If the selected firm does not meet the minimum requirement for DBE/MBE/WBE participation, they will be required to demonstrate good faith efforts to achieve the required level.

Evidence of "Good Faith" includes but is not limited to:

1. Firm shall solicit through all reasonable and available means (pre-proposal meetings, advertisements and/or written notices) the interest of DBE/MBE/WBEs who have the capability to perform the work of the contract. Make solicitations for services/goods that are within the project scope and which you reasonably expect to utilize.
2. Firm shall keep a detailed record indicating date, type of contact, DBE/MBE/WBE business contacted, and the services/goods solicited.
3. Firm shall provide adequate information to DBE/MBE/WBEs, in a timely manner, about the project description to allow adequate time for their response to solicitations.
4. Firm shall contact issuing agency for lists of certified DBE/MBE/WBEs and keep a record of all solicitations made.
5. Firm shall identify portions of work (goods/services) that can be performed by DBE/MBE/WBEs and keep a record of all solicitations made.
6. Firm shall use the services of available disadvantaged/minority/women business assistance offices at the state and local level to identify DBE/MBE/WBEs and keep a record of such contacts.

If a Joint Venture responds to a project advertisement, the Commission will not accept separate statements of interest from joint venture constituents. A firm will not be permitted to submit a statement of interest on more than one (1) joint venture for the

same project reference number. Also, a firm that responds to a project as a prime may not be included as a designated subconsultant to another firm that responds to the same project advertisement. Multiple responses under any of the forgoing situations will cause the rejection of all responses of the firm or firms involved. This does not preclude a firm from being set forth as a designated subconsultant to more than one prime consultant responding to the project advertisement.

Firms interested in performing the above services are invited to submit one (1) copy of a statement of interest and required information to Mr. Donald S. Klingensmith, P.E., Manager, Contract Administration at the PA Turnpike Commission Administration Building located at 700 South Eisenhower Boulevard, Middletown, PA 17057 (Street address). Our mailing Address is P. O. Box 67676, Harrisburg, PA 17106-7676. **Please note that the use of U.S. Mail delivery does not guarantee delivery to this address by the time listed below for submission. Firms mailing Statements of Interest should allow sufficient delivery time to ensure timely receipt of their Statement of Interest.**

The statement of interest (one copy) and required information must be received by 12:00 PM (noon), Local Time, **Thursday, November 5, 2009**. Any statements of interest received after this date and time will be time-stamped and returned.

Based on an evaluation of acceptable statements of interest received in response to these solicitations, one (1) firm will be selected for this contract. The order of preference will be established for the purpose of negotiating an agreement with the highest ranked firm established by the Technical Review Committee and approved by the Commission. Technical Proposals will not be requested prior to the establishment of the final ranking.

The Commission may revise a published advertisement. If the Commission revises a published advertisement less than ten days before the Statement of Interest due date, the due date will be extended to maintain the minimum ten-day advertisement duration if the revision alters the project scope or selection criteria. Firms are responsible to monitor advertisements to assure the Statement of Interest complies with any changes in the published advertisement.

The Commission reserves the right to reject all statements of interest, to cancel the solicitation requested under this notice, and/or to re-advertise solicitation for the work and services.

Allen Biehler
Chairperson